

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
July 19, 2022**

These are the minutes of the Regular Board Meeting held on July 19, 2022. The meeting was called to order at 5:02 p.m. by President Carbone.

The following Board Members were in attendance:

Terry Ann Carbone, President
Jeffrey Harradine, Vice President
David Howlett, Board Member
Robert Lewis, Board Member
Kathy Robertson, Board Member
Michael Turbeville, Board Member

Also present were:

Sean Bruno, Superintendent of Schools
Lynn Carragher, Assistant to the Superintendent for Inclusive Education
Jerilee DiLalla, Assistant Superintendent for Human Resources
Rachel Kluth, Ed.D. Assistant to the Superintendent for Secondary Instruction
Jill Reichhart, Treasurer and Finance Director
Darrin Winkley, Assistant Superintendent for Business
Deb Moyer, District Clerk
Kelly Young
Silvia Wharram
Justin Jackson
Mandy Horschel
Jessica Allen
Stacey Snyder
Brandon Broughton

Excused:

Daniel Legault, Board Member

ORDER OF THE AGENDA

Mr. Turbeville moved, seconded by Ms. Robertson, the Board of Education approved the order of the agenda. The motion carried 6-0.

MINUTES

Ms. Robertson moved, seconded by Mr. Turbeville, the Board of Education approved the July 12, 2022 Reorganization and Regular Board Meeting minutes. The motion carried 6-0.

BOARD PRESENTATIONS

- Dr. Rachel Kluth, Assistant to the Superintendent for Secondary Instruction introduced the Reading Series Supplemental Resource Presentation. Brandon Broughton, Director of Learning and Staff Development presented about the proposed reading series along with elementary teachers Justin Jackson, Silvia Wharram, and Kelly Young and secondary teachers Jessica Allen and Mandy Horschel, who piloted the new resources. They shared strengths and key components about Houghton Mifflin Harcourt and Center for Collaborative Classroom.
- Stacey Snyder presented the Food Service Budget. She shared budget information and highlights from the year, including changes made to the printed menu, which is color-coded to align with the USDA's MyPlate, new menu items, and environmentally friendly products. Program improvements, challenges and participation trends were also shared.

COMMUNICATION – PUBLIC COMMENTS

None

BOARD REPORTS

None

1. New Business

None

2. Policy Development

Mr. Turbeville moved, seconded by Mr. Lewis, the Board approved the second reading of 2.1-2.8. The motion carried 6-0.

- 2.1 5680 Safety and Security
- 2.2 5681 Reporting of Hazards
- 2.3 5682 Pesticide Notifications
- 2.4 5683 School Safety Plans
- 2.5 5684 Crisis Response
- 2.6 5685 Cardiac Automated External Defibrillators (AEDs) in Public School Facilities
- 2.7 5687 Cell Phones and Electronic Devices
- 2.8 5689 Thunder and Lightning Policy

3. Instructional Planning & Services

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
 - Dr. Kluth shared that she, Brandon Broughton, and Orlando Benzan met with Svetlana Stowell Stole to continue work of building an action plan for new school year. The action plan will include professional development and cohorting models to support all learners.
 - Curriculum Writing is ongoing throughout the district. The focus has been on elementary reading program and different contact areas.
- 3.2 Mr. Howlett moved, seconded by Ms. Robertson, RESOLVED, that the Board of Education approve the purchase of Houghton Mifflin Harcourt and Center for Collaborative Classroom textbooks. The motion carried 6-0.
- 3.3 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction
 - Ms. Carragher shared her department is working on some CSE recommendations over the summer (fewer than during school year). They are also reaching out to families who no longer qualify for McKinny Vento and connecting with families who may have moved and reminding them to register in the new district. They are also looking at staffing needs.
- 3.4 Ms. Robertson moved, seconded by Mr. Howlett, the Board approved Consent Items (CSE) 3.4.1-3.4.3. The motion Carried 6-0.
 - 3.4.1 On April 27, July 11, 2022, the District Committee on Special Education reviewed students and made recommendations for placement.
 - 3.4.2 On July 12, 2022, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.4.3 On July 12, 2022, the Committee on Preschool Special Education reviewed students and made recommendations for placement.

4. Personnel

Mr. Turbeville moved, seconded by Mr. Howlett, the Board approved Personnel items 4.1-4.10 and 4.12-4.13. The motion carried 6-0 for 4.1-4.6.5; 4.6.7-4.10; and 4.12-4.13. The motion carried 5-0 for 4.6.6. Mr. Harradine abstained due to relation.

Mr. Lewis moved, seconded by Mr. Harradine, the Board approved Personnel items 4.11-4.11.27. Mr. Howlett shared his reservations regarding SUNY Brockport's decision to hold an event that led BCSD to cancel activities due to safety concerns. Ways to improve future relations were discussed. The motion carried 6-0.

CERTIFIED**4.1 Appointments**

4.1.1 None

4.2 Resignations

4.2.1 Mathew Davis, Physical Education Teacher at the high school, to resign effective July 13, 2022.

4.2.2 Andrew Follaco, Math Teacher at the high school, to resign effective July 12, 2022.

4.2.3 Catherine Jira, ELA Teacher at the high school, to resign effective July 31, 2022.

4.2.4 Rebecca Barrett, ELA Teacher at the high school, to resign effective July 20, 2022.

4.3 Substitutes

4.3.1 None

4.4 Teacher Immersion Fellowship Program Participants

4.4.1 None

4.5 Leaves of Absence

4.5.1 Danielle DeLeo, to be request an unpaid leave of absence effective August 31, 2021 through February 3, 2022.

4.6 Other

4.6.1 Derek Howlett, extra teaching assignment (0.1), \$8,944.70

4.6.2 Brian McCue, extra teaching assignment (0.1), \$7,342.70

4.6.3 Josie Snyder, extra teacher assignment (0.1), \$6,653.50

4.6.4 Heather Dennis, extra teaching assignment (0.1), \$6,653.50

4.6.5 Michael Schesser, extra teaching assignment (0.2), \$14,209.20

4.6.6 – 4.6.10 The following teachers to be appointed to the Kindergarten Jump-Start Program August 22, 2022 through August 25, 2022, \$42.00 per hour

4.6.6 Sarah Harradine

4.6.7 Amy Prate

4.6.8 Elizabeth Blosenhauer

4.6.9 Sofia Palmieri

4.6.10 Jennifer Cooper

4.6.11 Suzanne Wojtas, K-6 Literacy/Math Summer School Sign Language Interpreter, \$42.00 per hour.

CLASSIFIED

4.7.1 Temple Sealy, to be appointed as a probationary Bus Driver in the Transportation Department effective August 31, 2022. Rate is set at \$20.50 per hour. Probationary period begins on August 31, 2022 and ends on November 30, 2022.

4.8 Resignations

4.8.1 Melissa Hayes, School Aide/Cafeteria Monitor, Hill School, resigning, effective July 12, 2022.

4.8.2 Temple Sealy, Teacher Aide, Hill School, resigning effective August 30, 2022, pending board approval to the position of Bus Driver.

4.9 Substitutes

4.9.1 Nicholas Theetge, Bus Driver

4.9.2 Temple Sealy, Bus Driver

4.10 Volunteers

4.10.1 Evan Kalpin

4.10.2 Helen Mosley

4.11 College Participants

- 4.11.1 Colbey Bixby, Field Placement, (Joe Innes)
- 4.11.2 Dylan Booker, Field Placement, (Erin Waite)
- 4.11.3 Walter Buskirk, Student Teaching, (Charles Kinsey)
- 4.11.4 Gregory Caryk, Field Placement, (Barb Harrington)
- 4.11.5 Angela DeGennaro, Student Teaching, (Justin Jackson)
- 4.11.6 Nick Deising, Field Placement, (Phil Thore)
- 4.11.7 Michael Denise, Student Teaching, (Victoria Valente)
- 4.11.8 Sophie DePalma, Student Teaching, (Sara Worley)
- 4.11.9 Brittany Ellsworth, Field Placement/Student Teaching, (Michelle Huck)
- 4.11.10 Ellie Ford, Field Placement, (Erin Reed)
- 4.11.10 Min Gonzalez, Student Teaching, (Becki Place)
- 4.11.12 Megan Hale, Field Placement, (Kirsty Sherman)
- 4.11.13 Christopher Hammond, Student Teaching, (Joe Innes)
- 4.11.14 Kody Haywood, Field Placement, (Jeff Phillips)
- 4.11.15 Matthew McGowan, Student Teaching, (Hugo Herrera/Laurie Torrence)
- 4.11.16 Ryley O'Connell, Field Placement, (Thomas Rispoli)
- 4.11.17 Chloe Peer, Field Placement, (Laurie Torrence)
- 4.11.18 Michael Anne Pentz, Student Teaching, (Jessica Mangiameli)
- 4.11.19 Andrew Putman, Student Teaching, (Kirsty Sherman/TBA)
- 4.11.20 Olivia Quattrociocchi, Student Observer, (Alyssa Stevens)
- 4.11.21 Kayla Reese, Field Placement/Student Teaching, (Michelle Purcell)
- 4.11.22 Janelle Scott, Field Placement/Student Teaching, (Matt Alvut)
- 4.11.23 Anthony Stewart, Field Placement, (TBD)
- 4.11.24 Jessa Stores, Student Teaching, (Alicia Pakusch)
- 4.11.25 Vincent Strollo, Field Placement, (Barb Harrington)
- 4.11.26 Abigail Willis, Field Placement, (Erin Reed)
- 4.11.27 Hannah True, Field Placement/Student Teaching, (Dave Resseguie)

4.12 Leaves of Absence

None

4.13 Other

None

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
 - None

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
 - Mr. Winkley discussed the potential for a grant for electric buses.
- 6.2 Mr. Lewis moved, seconded by Ms. Robertson, RESOLVED, that the Board of Education approve Renewal #1 to Transpo Bus Services LLC to provide transportation services for Brockport Central School District for the period of September 1, 2022 through June 30, 2023.

WHEREAS, the District previously entered into an Agreement dated as of February 1, 2022, whereby Transpo Bus Services LLC agreed to provide the Transportation Services per bid opened on January 25, 2022.

WHEREAS, the parties wish to renew said Agreement for an additional term of September 1, 2022 through June 30, 2023 in accordance with said Agreement adopted by the Board of Education on February 1, 2022.

Service	Company
Service 1 Bus/Driver/Attendant	Transpo Bus Services LLC Dbas TBS

The motion carried 6-0.

- 6.3 Mr. Turbeville moved, seconded by Mr. Lewis, RESOLVED, that the Board of Education approve Renewal #1 to Comfortable Transportation LLC to provide Transportation Services for Brockport Central School District for the period of September 1, 2022 through June 30, 2023.

WHEREAS, the District previously entered into an Agreement dated as of February 1, 2022, whereby Comfortable Transportation LLC agreed to provide the Transportation Services per bid opened on January 25, 2022.

WHEREAS, the parties wish to renew said Agreement for an additional term of September 1, 2022 through June 30, 2023 in accordance with said Agreement adopted by the Board of Education on February 1, 2022.

Service	Company
Service 2 Driver Leasing (labor only)	Comfortable Transportation LLC

The motion carried 6-0.

- 6.4 Mr. Turbeville moved, seconded by Ms. Robertson, RESOLVED, that the Board of Education authorized the District Clerk to dispose of the following equipment and to remove reference of these items from inventory.

WHEREAS, the District wishes to remove the following equipment from inventory and dispose of it.

- Baritone case
- Metal Xylophone (qty 2)
- Tosh Master Control Board
- Ludwig Snare Case
- Snare Drums (qty 3)
- Various percussion stands

Our intention is to sell to the highest bidder or dispose of as trash.

The motion carried 6-0.

7. Human Resources

- 7.1 Verbal – Jerilee DiLalla, Assistant Superintendent for Human Resources
- Ms. DiLalla provided an updated about a bus driver specific recruitment fair/ice cream social.

8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools
- Mr. Bruno shared that the administrative retreat went well. The professional development really resonated well with the leaders and there was great feedback. He thanked the planning committee for the successful event.

9. Board Operations

- 9.1 2021-22 Board of Education Meeting Schedule
- 9.2 2022-23 Budget Development Calendar
- 9.3 2021-22 MCSBA Calendar

10. Old Business

- 10.1 Mr. Harradine moved, seconded by Ms. Robertson, the Board approved establishing the Innovation

Board Subcommittee for the 2022-23 school year. The motion carried 6-0.

- 10.2 Mr. Howlett moved, seconded by Mr. Lewis, the Board approved the following members to serve on the Innovation Board Subcommittee for the 2022-23 school year:

- 2022-2023: ① Member: Howlett
 ② Member: Lewis
 ③ Member: Turbeville
 ④ Alternate: President Carbone

The motion carried 6-0.

11. Other Items of Business

None

12. Round Table

- Ms. Howlett shared the 80's reunion has been canceled.
- Mr. Lewis shared he is interested in number of students on waitlist for WEMOCO programs and discussed options for accommodating students. Dr. Kluth will check on status.
- Ms. Carbone shared the BEST Foundation Farm to Table dinner information and inquired about interest in attending the September 17 event.

13. Executive Session

- 13.1 Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned the regular meeting at 6:52 p.m. to enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation; and for the specific purpose of collective negotiations pursuant to Article 14 of the Civil Service Law. The motion carried 6-0.

Mr. Howlett moved, seconded by Mr. Turbeville, the Board entered into executive session at 7:07 p.m. The motion carried 6-0.

Mr. Howlett moved, seconded by Ms. Robertson, the Board adjourned executive session and entered into regular session at 7:42 p.m. The motion carried 6-0.

Regular Session

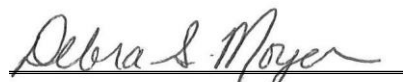
Mr. Turbeville moved, seconded by Mr. Lewis, the Board approved the salary adjustment for Darrin Winkley, Assistant Superintendent for Business of \$3,000.00 retroactive to July 1, 2022. The motion carried 6-0.

Mr. Howlett moved, seconded by Mr. Turbeville, the Board approved the terms and conditions for Exempt Administrators – July 1, 2022 through June 30, 2025. The motion carried 6-0.

14. Adjournment

- 14.1 Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned the meeting at 7:43 p.m. The motion carried 6-0.

Prepared by:


Debra S. Moyer, District Clerk

8/3/22

Date